



## RESTLAWN

### Lot Sale

**\$21.00 Recording Fee**

**1st Addition \$250.00** (*Apostles, Devotion, 4 Seasons, Masonic, Savior & Veterans*)

**2nd Addition \$350.00** (*Garden Sections*)

Date \_\_\_\_\_

Make Deed To: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_

Section \_\_\_\_\_ Block # \_\_\_\_\_ Lot Ltr. \_\_\_\_\_

Section \_\_\_\_\_ Block # \_\_\_\_\_ Lot Ltr. \_\_\_\_\_

Section \_\_\_\_\_ Block # \_\_\_\_\_ Lot Ltr. \_\_\_\_\_

Section \_\_\_\_\_ Block # \_\_\_\_\_ Lot Ltr. \_\_\_\_\_

#### **Office Use:**

\_\_\_\_\_ **Check w/Register Of Deeds to make sure lot is available**

\_\_\_\_\_ **Make file folder**

\_\_\_\_\_ **Write the owners last name on map**

\_\_\_\_\_ **Enter information into Pontem**

\_\_\_\_\_ **Print Deed and place on Red Folder**

\_\_\_\_\_ **Notarized Deed after Commission Meeting**

\_\_\_\_\_ **Take Deed to Register of Deeds to get recorded**

\_\_\_\_\_ **Make copy of Deed after getting it back from ROD & file copy in owners file folder**

\_\_\_\_\_ **Mail original deed to owners, along w/rules and location on the map of their lot**