

Seward County Planning & Zoning

515 N Washington, Ste 105, Liberal, KS 67901
620-626-3394, Fax: 620-626-3259

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

The undersigned hereby makes application for a permit to develop in a floodplain. The work to be performed, including flood protection works, is as described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with Article 18 of the Seward County/City of Kismet Zoning Regulations and applicable Seward County / City of Kismet requirements and the State of Kansas requirements as contained in K.S.A. 12-766 and K.A.R. 5-44-1 through 5-44-6. All applicable requirements are **not** listed on this application.

This permit application does not preclude the need for state or federal permit applications.

Section A - Applicant

Applicant: _____ Date: _____

Owner Developer Contractor Builder Other _____

Address: _____

Phone # _____ E-mail: _____

Owner (if different than above): _____

Section B - Location

Street Address: _____

Legal Description: _____

Other locator: _____

Section C - Type of Development

Check the appropriate box to the left of the type(s) of development requested and complete information for each applicable line:

- New Construction * Substantial Improvement* Place Manufactured Housing*
 Minimal Improvement Sewage Disposal System Water Supply System Paving
 Burial, Pipeline or Cable Drill Storage (Equipment or materials)
 Filling Grading Excavating
 Other: (Describe) _____

***Finished Elevation Certificates Required**

Section D - Description

General explanation of proposed development: _____

Value of Improvement (fair market) \$ _____ Pre-Improved Value \$ _____

Section E – Flood Map Information

FEMA Flood Map Panel Number _____ Effective Date _____

Zone: _____ Flooding Source (name of river, pond, etc.): _____

Is development in a floodway? _____ if yes, is a No-Rise Certification attached? _____

Section F – Elevation

Elevation: NGVD NAVD Elevation Certificate attached to this application? _____

Base Flood Elevation (BFE) at development site..... _____ feet

Elevation at development site..... _____ feet

** Elevation of lowest floor of residential development..... _____ feet

** Elevation of flood proofing for non-residential structure _____ feet

Source of elevation information _____

Section G – Other Permits, Required Attachments

List required permits from other agencies. Attach copies.

Attach a Site Plan - Drawn to scale with north arrow; Show property boundaries, floodway, and floodplain lines; Show dimensions of the lot; Show dimensions and location of existing and/or proposed development on the site; Show areas to be cut and filled; show existing and/ or proposed utilities (sewer, water, gas, electric, etc.)

Notice: Read Carefully. This permit is issued with the condition that the lowest floor (including basement) of any new or substantially-improved (over 50% current market value) residential structure will be elevated at least one (1) foot above the base flood elevation. If the proposed development is a non-residential structure, this permit is issued with the condition that the lowest floor (including basement) of any new or substantially improved non-residential structure will be elevated or flood proofed at least one (1) foot above the Base Flood Elevation. This permit is issued with the condition that the owner/developer will provide a FEMA elevation certificate completed by a licensed land surveyor or professional engineer certifying the “as-built” lowest floor elevation of any new or substantially improved structure covered by this permit. Flood-proofing Certification may also be required.

If permit is issued, the applicant hereby gives consent to the Code Enforcement Officer or Floodplain Manager to enter and inspect activity covered under the provisions of the Floodplain Management Regulations and this permit application. Permits will expire if no work is commenced within 180 days of issuance. Any permit issued on this application will not grant any right or privilege to erect any structure or use any premises described for any purposes or in any manner prohibited by the ordinances, resolutions, codes, or regulations of Seward County or the City of Kismet, Kansas.

I hereby certify that all the statements in, and the attachments to this application are a true description of the existing property and the proposed development project.

Date: _____

Signature Owner/Developer

Printed Name

Title

(This section to be completed by Municipal Official)

Date received: _____ Fee Paid \$ _____ Approved _____ Denied _____ (attach explanation)

Permit # _____ Title: _____ Date _____

Signature of Community Official

INSTRUCTIONS

Section A: Complete name and contact information of applicant. It is preferred that this be the information of the property owner. Circle owner or builder depending on applicant.

Section B: Complete information in this section describing location of the development. Space is provided for other locator such as parcel identification number or name of subdivision. For a long legal description the information could be attached separately and noted here. It is also suggested to attach a FIRMette of the location.

Section C: *For new construction and substantial improvements an elevation certificate is required. An elevation certificate based on construction drawings can be used at the start of construction. A finished construction elevation certificate is required when the project is complete. Minor projects may not require an elevation certificate. For example: a new culvert.

Section D: Describe the development. Is this a substantial improvement? Substantial improvement may require that the entire structure be brought up to current standards and that the lowest floor (including basement) be elevated one (1) foot above the base flood elevation.

Section E: Flood map information. For a project in a designated floodway a no-rise certificate is required. In an area of detailed study it must be determined that development will not cause more than one (1) foot of rise.

Section F: Specify if National Geodetic Vertical Datum of 1929 or North American Vertical Datum of 1988 was used for the elevation information in this section. **Lowest floor of a residential structure (including basement) and level of flood proofing for a non-residential structure must be one (1) foot above the base flood elevation. If a house has a basement the lowest floor is the floor of the basement. This information will be on an elevation certificate. There should be an elevation certificate for every post-FIRM structure. If other sources of elevation information were used please specify where that information came from. For certain types of projects the elevation information may not apply. For example: excavation of a borrow pit. In those situations use N/A in the blanks for elevation information.

Section G: The Kansas Department of Agriculture, Division of Water Resources requires permits for fill placed in floodplains. Permits are also required for levees, stream obstructions, and dams. Some minor projects are exempt based on the amount of fill, upstream drainage, or the size of the dam. US Army Corps of Engineers may require permits involving wetlands or projects that could alter the course of a navigable water way. Other permits may be required to comply with the National Environmental Policy Act, Natural Resource Protection Act, Section 404 of the Clean Water Act, or other requirements of US Fish & Wildlife, Federal Energy Regulation Commission, Kansas Corporation Commission. This may not be an all-inclusive list and it is the responsibility of the applicant to ensure that they comply with all applicable requirements.